



SMART LOCK I/O Quick Setup Resident Guide

Setup card included



〈 Contact Us 〉

■ For Contract or Service

TEL: **0120-109-199** (Available daily from 9:30AM to 6:00PM)

■ For Smart lock operation or Technical support

TEL: **0120-081-256** (Available 24/7)

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- Before using the smart lock, be sure to read the instructions inside this guide and complete the setup.
- Please be sure to return the setup card (master IC card) to the property management company or property owner when you move out.

Move-in

Please set your PIN code Immediately

Please follow steps 1 - 4 below to delete the currently registered user PIN code using the Master IC card, then register a new user PIN.

1 Enter PIN Deletion Mode

- 1 Touch the keypad number area for 0.5 seconds to activate the keypad. Press all illuminated numbers in random order.
- 2 Press and hold the Enter button  for 6 seconds, then authenticate using the Master IC card.



2 Delete All Users

- 1 Select "Delete All Users" from Menu 3 and press the Enter button . To proceed, press the Enter button  again. (To cancel, press the Back button )
- 2 To confirm that the registered user PIN codes have been deleted, follow the instructions under "Locking/Unlocking" in the lower-right section of this document and verify that the door can no longer be unlocked.



3 Enter PIN Registration Mode

- 1 Touch the keypad number area for 0.5 seconds to activate the keypad. Press all illuminated numbers in random order.
- 2 Press and hold the Enter button  for 3 seconds, then authenticate using the Master IC card.



4 Register User PIN

- 1 Select "Register User PIN" from Menu 3 and press the Enter button . (To cancel, press the Back button )
- 2 Enter a 4- to 8- digit user PIN code and press the Enter button . To confirm, enter the same PIN code again. When registration is successful, a two-digit ID number will be assigned automatically and the registration will be completed.



Move-out

Please be sure to return the master IC card

The Master IC card is used to set your PIN. Please keep it in a safe place and do not lose it. If the card is lost, please contact the property management company or property owner immediately. A replacement fee will be charged.



Locking / Unlocking the door

Unlocking (from outside)

- 1 Touch the keypad number area for 0.5 seconds to activate the keypad. Press all illuminated numbers in random order.
- 2 Before entering the user PIN code, press 1 and the Enter button  , then enter the PIN code. Press the Enter button  again to unlock the door.



Locking

You can lock the door using either A or B methods.

【 A. Press the OPEN/CLOSE button to unlock the door 】
The door will lock automatically 3 seconds after the door is closed.

【 B. Turn the thumbturn to unlock the door. 】
After closing the door, touch the outdoor touch panel to lock the door. The door does not lock automatically.



The device operation manual is available at:
<https://www.itscom.co.jp/support/itscomhome/smartlock/resident/index.html>